



U.S. General Services Administration

PARKING POLICY: MAJOR GENERAL EMMETT J. BEAN FEDERAL CENTER

Effective October 1, 2008, parking in all lots will be enforced during building operating hours. This will include all handicap spaces, employee and visitor, and all assigned spaces in all lots as specified in the policy below. Any vehicles improperly parked will be ticketed or towed as appropriate. During snow weather, drivers are still responsible to ensure vehicles are properly parked. Enforcement will be accomplished by the Federal Protective Service.

A. Policies:

- (1) Parking is not allowed on any grassy areas, sidewalks, in driving lanes, outside of lined parking spaces or in any striped areas.
- (2) Disabled building employees are not to park in the two-hour visitor parking spaces on Boschen Loop or Coleman Circle that are designated disabled visitor parking.
- (3) Employee designated disabled parking spaces in the first row of the visitor parking lot south of the building are to be used only by those personnel with a building issued ADA hangtag (red lettered). Disabled building employees must display the building issued ADA hangtag on their rear view mirror along with a state issued ADA hangtag or a handicapped/DAV license plate.
- (4) The employee designated disabled parking spaces in the south center parking lot, rows 1-8 are to be used only by disabled building employees who have applied and received a building issued ADA hangtag (blue lettered). Disabled building employees must display the building issued ADA hangtag on their rear view mirror along with a state issued ADA hangtag or a handicapped/DAV license plate.
- (5) Motorcycles may park in spaces designated for motorcycle parking. These spaces are available exclusively for motorcycle use 1 Apr – 31 Oct. During the winter months, 1 Nov – 30 March, cars, trucks, or motorcycles may park in these spaces within the yellow lines. Motorcycles may also be parked in any vacant open parking space.
- (6) Government vehicles are to be parked beyond the light towers in any of the parking lots.
- (7) Vehicles parked overnight, while persons are TDY, must be parked beyond the light towers in any of the lots, the same as the government vehicles. The Building Security Office must be provided the description of the vehicle to include the license plate number and the number of days the vehicle will be parked there.
- (8) Parking in two-hour visitor parking spaces on Boschen Loop and Coleman Circle is for visitors only. Building employees may not park there.
- (9) No recreational vehicles will be parked on any of the lots overnight.

B. Violations which may incur either a ticket or towing of the vehicle or both:

- (1) Vehicles that do not have the appropriate building issued ADA hangtag displayed on the rear view mirror and a handicapped/DAV license plate or placard when parked in an employee designated disabled parking space.
- (2) Vehicles not displaying ADA identification when parking in visitor designated disabled parking spaces.
- (3) Building employee vehicles parked in a visitor parking space.
- (4) Parking outside the lines of a designated parking space.
- (5) Parking on the grass, sidewalk, crosswalk, striped area, or designated no parking areas.
- (6) Parking in a manner that obstructs the flow of traffic in the parking lots.
- (7) Parking in any area that does not have parking space lines on both sides of the parked vehicle.